



ABN 64 719 239 413
 Office Address: Level 22, 120 Spencer Street Melbourne VIC 3000
 Mail Address: GPO Box 4788 Melbourne VIC 3001

Motor Vehicle Checklist

Client Name			Year	
Motor Vehicle Details				
Owner				
Make & Model				
Registration Number				
Date Purchased				
Purchase Price				
Estimated Total Kms Travelled in Financial Year				
Estimated Total Work Kms Travelled in Financial Year				
Log Book Kept	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
If Yes....				
- Period Log Book Covered				
- Total Kms in Log Book Period				
- Work Kms in Log Book Period				
- Your Calculation of Business Use %				
Method the vehicle financed	<input type="checkbox"/>	Leased	<input type="checkbox"/>	Hire Purchased, Chattel Mortgaged or Other Loan
			<input type="checkbox"/>	Paid Cash

Running Costs	Total For Year (including GST)	Financed Vehicles
Fuel		Please e-mail , fax or post to our office a copy of your Lease/ Hire of Purchase/ Chattel Mortgage/ Other Loan Agreement (if you haven't provided it previously).
Registration		
Insurance		
Repairs & Maintenance		
Lease/ HP/ CM/ Loan Payments		
Interest Paid (if known)		

Signature

Date